



Memorandum

To: Honorable Mayor Seei and members of the Frisco City Council

Thru: George Purefoy, City Manager

From: Rick Wieland, Director of Parks and Recreation

Date: January 12, 2001

Subject: Agreement by and between The City of Frisco and Newman, Jackson, Bieberstein Landscape Architecture for development of a Master Plan for Bikeways and Pedestrian Ways; Resolution authorizing the City Manager to execute the Agreement.

Action Requested: Approval of a professional services agreement with Newman, Jackson, Bieberstein (NJB), Inc. to develop a city-wide Hike and Bike Trail System Master Plan in the amount of \$41,495.00.

Background Information: With the completion of the Parks, Recreation and Open Space Master Plan in 1998, and the high priority of the City-Wide Assessment Survey performed in July 2000, the development of a comprehensive Hike and Bike Trail System appeared to be a high priority by the survey participants.

During the FY'01 Budget development, the City Council identified the need for a quality Hike and Bike Trail system as a prioritized item.

Staff has worked over the past several months researching various consultants in order to move forward with the development of a Hike and Bike Trail Master Plan.

Development of a comprehensive Hike and Bike Trail Master Plan will help define opportunities for a trail system to be implemented and will provide staff and the City Council some direction on various projects that could be considered.

Based on the consultant's proposal, this master plan should be finalized in July 2001. This will provide staff and Council with several potential projects in which to consider for capital development.

Essential Elements of the Master Plan would include:

- Evaluating Existing Information and Formalizing Goals and Objectives;
- Site and Area Analysis;
- Development of Bikeway and Pedestrian Routing Plan;
- Develop Standards for System Development;
- Development of Cost Estimates and Phasing of Implementation;
- Writing and Assembling the Final Report;
- Participation in Public Meetings; and
- Grant Preparation Assistance.

Board Review/Citizen Input: On November 9, 2000, the Parks and Recreation Board approved a motion (4-0, with two members absent) to recommend to the City Council that the proposed agreement with NJB.

Citizens provided input and support regarding the need for a hike and bike trail system in the City-Wide Needs Assessment Survey that was conducted in July 2000. This survey utilized 400 telephone responses by residents as well as input provided by two separate focus groups.

Alternatives: Should City Council have concerns about the proposed agreement, Council could consider:

- Sending back to staff for further examination with the consultant;
- Rejecting or taking no action, and have staff consider other potential proposals.

Financial Considerations: Funding for a Hike and Bike Trail System Master Plan was approved in the FY'01 General Fund Budget in the amount of \$100,000. The proposed agreement falls within the approved budget for this plan.

Legal Review: The City Attorney's office reviewed the agreement and the consultant has revised the agreement based on comments issued.

Supporting Documents: The following documents are attached to the agenda item for City Council review:

- November 9, 2000 Minutes of Parks and Recreation Board
- Professional Services Agreement from Newman, Jackson, Bieberstein, Inc.

The City-wide Needs Assessment Survey executive summary was submitted for Council review in September 2000. Staff will have this information on hand during the January 16, 2001 meeting should any question arise regarding this matter.

Staff Recommendation: Staff recommends approval of this Professional Services Agreement with Newman, Jackson, Bieberstein, Inc. for the development of a comprehensive Master Plan for Bikeways and Pedestrian Ways.

Staff as well as the Consultant will be available during the January 16, 2001 meeting to address any questions regarding this proposal.